Information clause

In accordance with Article 14(1)-(2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), Journal of Laws of the Republic of Poland(p. EU. L. 2016, No. 119, p.1 - hereinafter referred to as "GDPR", we would like to inform you that:

1. The Administrator of your personal data is Wytwórnia Filmów Dokumentalnych i Fabularnych ("WFDiF") with its registered office in Warsaw (code: 00-724), at 21 Chełmska Street.
2. WFDiF has appointed a Personal Data Protection Officer. Regarding the processing of your personal data, you can contact us at the following e-mail address: iod@wfdif.com or in writing to the address of the WFDiF registered office.
3. from your employer pursuant to the agreement between WFDiF and your employer (hereinafter referred to as the "Agreement").
4. Your personal data is or may be processed, provided that the processing of data concerns the purposes specified below:
    1) enable the performance of the Agreement – the legal basis for data processing is the legitimate interest of WFDiF, which is the performance of the Agreement (Article 6(1)(f) of the GDPR);
    2) fulfillment of legal obligations incumbent on WFDiF resulting from applicable law, including tax and accounting regulations, as well as special legal regulations regarding the implementation of the subject of the Agreement (Article 6(1)(c) of the GDPR).
    3) determination or pursuit of possible claims or defense against such claims by WFDiF – the legal basis for data processing is the legitimate interest of WFDiF, which is protection against claims related to the concluded Agreement or pursuing these claims (Article 6 (1)(f) of the GDPR)
    4) archival (evidence) being the implementation of WFDiF's legitimate interest in securing information in the event of a legal need to prove facts (Article 6(1)(f) of the GDPR).
5. The scope of processed data may include identification data (name and surname, business telephone number, business e-mail, business position, qualifications and certifications held).
6. Your personal data may be transferred to the following data recipients:
    1) entities processing them on behalf of WFDiF, including entities providing selected services to WFDiF to the extent that it is necessary for the provision of these services in order to perform the contract between them and WFDiF.
    2) public authorities or entities authorized to obtain data on the basis of applicable law (e.g. courts, state institutions), when they make such a request, based on the relevant legal basis.
    3) the organizer of the WFDiF, namely the minister responsible for culture and the protection of national heritage.
    4) individuals or entities submitting requests to the WFDiF for access to public information.
7. Your personal data will not be transferred outside the European Economic Area.
8. Depending on the purpose, we will store your data:
    1) for the duration of the Agreement, and after its termination for the period necessary to perform the obligations or rights arising from the law and the period of limitation of claims;
    2) until the end of civil, enforcement, administrative and criminal proceedings requiring data processing.
9. You have the right to request from WFDiF access to your data, the right to correction (revision), delete or limit processing at any time.
10. You have the right to object to the processing of personal data at any time on the basis of our legitimate interest. We will stop processing your data unless we can demonstrate that there are valid, legitimate grounds that override your interests, rights and freedoms or your data will be necessary for the possible establishment, exercise or defense of claims.
11. If you believe that the Data Administrator's processing violates the provisions of the GDPR, you have the right to file a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw).
12. Please be advised that in the process we do not make decisions in an automated manner, and your data is not subject to profiling.